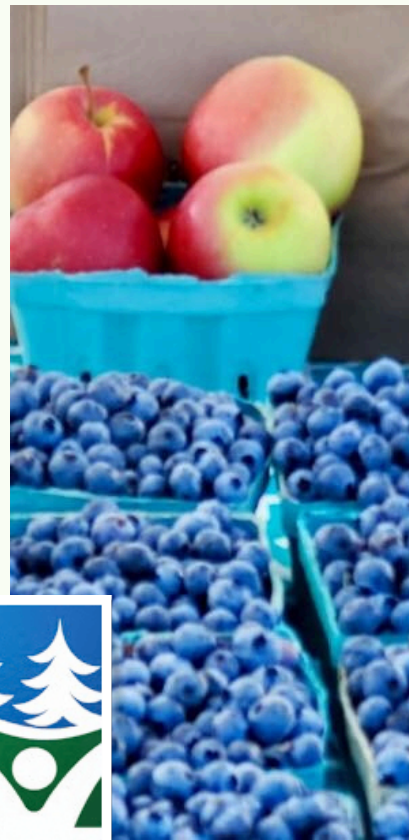


SWPRD Farmers Market

Fresh fruit, flowers & vegetables, all grown locally.

FAQs

Presented by: South Windsor Parks and Recreation



June - October
Saturdays 9 am till 12 pm

220 Nevers Rd., South
Windsor, CT 06074

recreation.southwindsor.org

Farmers' Market FAQs

1. Do I need a permit to be a vendor?

Yes. All vendors must complete the South Windsor Farmers' Market application and receive approval prior to participating. Depending on your product, additional state or local permits may also be required.

2. What licenses are required in Connecticut?

Requirements vary by what you sell, but may include:

- Connecticut Department of Agriculture registration (for farm products)
- Temporary Food Establishment Permit (for prepared foods)
- Cottage Food License (for certain homemade, non-potentially hazardous foods)
- Sales and Use Tax Permit (through the Connecticut Department of Revenue Services)

3. Do I need insurance?

Yes. Vendors are typically required to provide a Certificate of Insurance listing the Town of South Windsor as additionally insured. Coverage minimums are usually \$1 million per occurrence / \$2 million aggregate.

4. What types of products can be sold?

Approved items generally include:

- Fresh produce, eggs, meat, and dairy
- Baked goods and cottage foods
- Prepared foods (with proper permits)
- Artisan or handcrafted goods (if allowed by market guidelines)

All items must be approved in advance as part of the application process.

Farmers' Market FAQs

5. Do I have to grow or make my own products?

Yes, The South Windsor Farmers Market prioritizes “producer-only” vendors (this means items should be grown, raised, or made by the vendor) however, we do allow resellers, but cap the percentage of re-sold items at 20% from other local farms.

6. What are cottage food laws in Connecticut?

Cottage food operations allow certain low-risk foods (like baked goods, jams, and candies) to be made at home. These require a Connecticut Cottage Food License and must follow labeling and food safety requirements.

7. Are there labeling requirements?

Yes. Packaged goods must include:

- Product name
- Ingredient list (in descending weight)
- Allergen information
- Producer name and location
- Net weight/volume
- Required cottage food statement (if applicable)

8. What are the rules for prepared or hot foods?

Prepared food vendors must obtain a Temporary Food Establishment Permit from the local health department and comply with all food safety regulations, including proper handwashing, food temperatures, and sanitation.

Farmers' Market FAQs

9. Do I need to collect sales tax?

Yes, for taxable items. Vendors must have a Connecticut Sales and Use Tax Permit and are responsible for collecting and reporting applicable taxes.

10. What equipment do I need at my booth?

Typical requirements include:

- Tent (usually 10x10) with proper weights (often 40 lbs per leg)
- Tables and display setup
- Handwashing station (for food vendors)
- Trash removal plan
- Fire extinguisher (for cooking vendors)

11. What happens in bad weather?

Markets are typically held rain or shine unless otherwise notified. Vendors should come prepared for varying weather conditions.

12. Can I share a booth with another vendor?

No. Sharing of booths is prohibited. All vendors must be registered individually and meet all requirements.

13. Are there attendance requirements?

Full and half-season vendors are expected to attend consistently. Repeated absences may affect future participation.

Farmers' Market FAQs

14. What time is setup and breakdown?

Set up must be completed no later than the start of the market at 9:00 AM.

Vendors are expected to:

- Arrive and be fully set up before market opening
- Remain open for the entire market duration
- Not begin breakdown until 12:00 PM
- Be fully off the premises by 1:00 PM

15. How large is a market spot?

Each vendor space is approximately 12 ft x 12 ft.

16. Can I have more than one booth space?

Yes. Vendors may purchase an additional space for an added fee, subject to availability and approval.

17. Who do I contact with questions?

For South Windsor Farmers' Market questions, please contact:

swprdfarmersmarket@southwindsor-ct.gov

